

I. DENOMINATION OF THE EVENT

VENUE: Zurich-Dielsdorf NF: SUI
DATES: 19.-20.08.2023 Indoor: Outdoor:

EVENT CATEGORIES:

Seniors:

CVI-WCupQ
CVI-Masterclass

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 24th edition, effective 17th November 2021.
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2023.
- FEI Veterinary Regulations, 15th edition, effective 1st January 2023
- The FEI Vaulting Rules (10th edition, effective 1st January 2022) and if applicable the FEI Vaulting World Cup™ Final rules 2023
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2021 WADA Code, effective 1st January 2021.
- All subsequent published revisions, the provisions of which will take precedence
- Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies.

Approved by the FEI, Lausanne, on 22/06/2023; updated **13/07/2023**

Signature:

Sabrina Ibáñez
FEI Secretary General

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

IV. GENERAL INFORMATION

1. ORGANISER

Name: Verein Zurich Horse Masters
Address: Höhestrasse 86, 8702 Zollikon, Switzerland
Telephone: +41763347608
Email: info.zurichmasters@gmail.com
Website: www.zurichmasters.com

Contact Details Show Ground:

Address: Neeracherstrasse 20, 8157 Dielsdorf, Switzerland
Telephone: +41 79 294 00 23
GPS Coordinates: 47.488913, 8.471253

Accessibility details (directions by road, nearest airport / train station): Highway #1, exit #61 direction Regensdorf; follow the road until Dielsdorf; first roundabout first exit direction Bülach; next roundabout straight into Neeracherstrasse; continue straight until signs for the showground.

Nearest Airport: Zurich; nearest train station: Dielsdorf

2. ORGANISING COMMITTEE

Honorary President:

President of the Event: Nadja Büttiker

Show Secretary: EventClearing, info@eventclearing.lu

Press Officer:

3. EVENT DIRECTOR

Name: Nadja Büttiker
Address:
Telephone:
Mobile: +41 79 294 00 23
Email: info.zurichmasters@gmail.com

V. OFFICIALS

<p>* Compulsory</p> <p>* Event ID: The Event code can be found in the FEI Database under the Event details in any category on the top right corner. In case there are several categories and officials are not the same, please complete an additional chart per category.</p>								
Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
1	Ground Jury		Ground Jury President	10053802	Anita Flamand	SUI	4	anita@flamand.info
			Ground Jury Member	10049868	Dietmar Otto	GER	4	
			Ground Jury Member	10066826	Krisztina Bence-Kiss	HUN	3	
			Ground Jury Member					
2	Foreign Judge		Foreign Judge	10101844	Zuzana Baciak Masarykova	SVK	3	zmasarykova@gmail.com
3	Technical Delegate		Technical Delegate (for Championships only)					
4	Chief Steward		Chief Steward	10089558	Zsofia Pinter	HUN	3	pinter@eventing.hu
5	Assistant Stewards		Assistant Steward	10103971	Andras Bence-Kiss	HUN	4	
			Assistant Steward	10193094	Madlaina Martig	SUI	2	
			Assistant Steward					
			Assistant Steward					
6	FEI Veterinary Delegate		FEI Veterinary Delegate	10048990	Dr. Marco Hermann	SUI	4	marcohermann@bluewin.ch
			Add. FEI Veterinary Delegate	10086702	Dr. Rolf Hegner	SUI	2	rolf.hegner@bluewin.ch
7	FEI Veterinary Delegate or Veterinary Commission		Veterinary Commission President					
			Assistant FEI Delegate					
			Assistant FEI Delegate					
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105)		Veterinary Service Manager	10251891	Dr. Lucia MACRI	SUI	1	lucia.macri@bluewin.ch
			FEI Permitted Treating Veterinarian (one for every 200 horses)		Dr. Lucia MACRI	SUI		lucia.macri@bluewin.ch
9	Medical Doctor ⁹				LetZHelp GmbH	SUI		+41797411757
10	Farrier				Janic Mantel	SUI		+41791761126
11	NF Delegate		NF Delegate (if applicable)					

* Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

VI. INVITATIONS

1. GENERAL

CVIs/CVIO and Championships – Article 701.9

NFs invited (mandatory for CVI3*/CVIO4* and Regional Championships)	
Number of athletes per NF	
Individual	
- Individual Female - Senior	<p>Foreign athletes: The best 8 female vaulters from FEI ranking list valid at closing date as well as further athletes who will get a special invitation from the OC. - If one athlete withdraw The next best athlete moves up.</p> <p>- Swiss athletes: all female vaulters belonging to the Swiss national team. In case one of these is not able to participate the Swiss SELKO Vaulting may nominate further individuals. In total max. 8 female vaulters</p>
- Individual Male – Senior	<p>Foreign athletes: The best 8 female vaulters from FEI ranking list valid at closing date as well as further athletes who will get a special invitation from the OC. - If one athlete withdraw The next best athlete moves up.</p>
Pas-de-Deux	
- Pas-de-Deux Senior	<p>- Foreign athletes: The best 5 Pas de deux from FEI ranking list valid at closing date as well as further athletes who will get a special invitation from the OC. - If one athlete withdraw The next best athlete moves up.</p> <p>- Swiss athletes: all members the Swiss national team, who will get a special invitation from the OC. In total max. 5 Pas-de-Deux teams</p>
-	

Athletes are invited by the Organiser through their National Federation

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

IMPORTANT - Entry forms must include the following information on:

Horse: • name • date of birth • breed • country of birth • stud-book initials
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

1. ENTRY DATES AND ENTRY FEES

Deadlines for Entries

Entries have to be in accordance with article 705 & 707 of the FEI Vaulting Rules.

Deadlines for Entries:

Nominated entries: (For Championships and Games only)	
Definite entries:	25.07.2023
Last date for substitutions: (one hour prior the Horse Inspection)	18.08.2023
Entry fee per Individual vaulter:	50,- EUR
Entry fee per Pas-de-Deux:	50,- EUR
Stabling fee per horse:	100,- EUR
Details entry procedure fee / Payment:	
Entry fees are administered by EventClearing. The entry fee plus additional fees/charges has to be paid by transfer ahead of the event to the following account: EventClearing S.à r.l., Massewee 2, L - 6186 Gonderange IBAN-EUR: LU38 0025 4101 2925 8200, BIC / SWIFT: BILL LULL XXX Ref.: Zurich Voltige Masters, <i>FEI-number of the athlete</i>	

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

No-show fee: 150,- EUR if withdrawal after the date of definite entry

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee: Included in entry fee Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)
Higher Level Events CHF 25 per horse per event
(All other events not defined as CIMs)

Electricity (upon request): 100,- EUR
 Manure disposal 40,- EUR
 Hay 15,- EUR
 Straw not available
 Shavings 15,- EUR
 Other (please specify):

Lorry/Caravan:

Power supply: provided by the OC Not provided by the OC Price: 100,- EUR
 Water supply: provided by the OC Not provided by the OC Price:
 Sanitary facilities: provided by the OC Not provided by the OC Price:
 Catering facilities: provided by the OC Not provided by the OC Price: 5 – 40 CHF

All aforementioned amounts are including VAT

VAT number of the Organiser	CHE-483.378.679
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VIII. TIMETABLE (to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Friday	18.08.2023	12.00
1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i> <i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) – Article 722 of the FEI Vaulting Rules.</i>	Saturday	19.08.2023	12.00
• Chef d'Equipes Meeting (CVIO & Championships)			

TYPE OF COMPETITIONS

Please specify the types of competitions schedule:

- Individual Competitions
- Pas-de-Deux Competitions

IX. COMPETITION DETAIL

Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.

Competitions CVI Female:

	Day	Date	Time	Art	Prize Money	
• Declaration of Starters	Saturday, 19.08.2023, 14.00h			/////	/////	
• Competition #1 - Individual Female - first round	Saturday	19.08.23	17.00	Technical test		
• Competition #2 - Individual Female - second round	Sunday	20.08.23	15.00	Free test	2'000 €	
• Total Prize Money	2'000 €					
• Breakdown of prize money	1st	2nd	3rd	4th	5th	6 th -8 th

	500 €	440 €	330 €	220 €	180 €	110 €
• Prizes in Kind						

Competitions CVI Male:

	Day	Date	Time	Art	Prize Money	
• Declaration of Starters	Saturday, 19.08.2023, 14.00h			////////	////////// ////	
• Competition #3 - Individual Male - first round	Saturday	19.08.23	17.35	Technical test		
• Competition #4 - Individual Male - second round	Sunday	20.08.23	15.35	Free test	2'000 €	
• Total Prize Money	2'000 €					
• Breakdown of prize money	1st	2nd	3rd	4th	5th	6 th -8 th
	500 €	440 €	330 €	220 €	180 €	110 €
• Prizes in Kind						

Competitions CVI Pas de Deux:

	Day	Date	Time	Art	Prize Money	
• Declaration of Starters	Saturday, 19.08.2023, 14.00h			////////	//////////	
• Competition #5 - Pas de deux - first round	Saturday	19.08.23	18.10			
• Competition #6 - Pas de deux - second round	Sunday	20.08.23	16.10		2'100 €	
• Total Prize Money	2'100 €					
• Breakdown of prize money	1st	2nd	3rd	4th	5th	other
	700 €	500 €	400 €	300 €	200 €	
• Prizes in Kind						

Applicable government tax to be deducted from Prize Money (see also p. 25): %

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award - ./.
 Best foreign athlete - ./.
 Best home athlete - ./.
 Team awards - ./.

PRIZE - CLASSIFICATION

./.

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Hotel Holiday Inn Express Zurich Airport

Address: Hofwisenstrasse 30, 8153 Rümlang

Telephone:

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser and Athletes (50,- € per

Double room per Athlete & lunger, rest is paid by the OC; the rooms have to be reserved via the organizer to get the special price: info.zurichmasters@gmail.com)

Meals

At the expense of: The Organiser or Athletes

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser and Athletes (50,- € per Double room per Athlete & lunger, rest is paid by the OC; the rooms have to be reserved via the organizer to get the special price: info.zurichmasters@gmail.com) from 19.08.2023 to 20.08.2023.

Meals

At the expense of: The Organiser or Athletes

Meals provided from 19.08.2023 to 20.08.2023.

NB. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. DRAW

Time, date and location: 19.08.2023, 15.00h in the show office

2. COMPETITION ARENA(S)

Dimensions: 50x40m

Type of Footing : Sand

3. PRACTICE ARENA(S)

Dimensions: 61x25m

Type of Footing : Sand

4. STABLES

Size of boxes 3 m x 3 m (at least 3m x 3m) an adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

5. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>.

No

Name of the Company: equi-score GmbH

Contact person at Event

Name: Mario Cron (equi-score GmbH)
FEI ID number: 10175009
Contact email: *mario@equi-score.com*

6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

Yes

Name of the Company: EventClearing

Contact person

Name: Matthias Lienhop

FEI ID number (if applicable): 10044444

Contact email: matthias@eventclearing.lu

Activity/Function: show accounting

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

7. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8 (eight).

8. ADVERTISING ON ATHLETES AND HORSES

Authorised

Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

9. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

10. BETTING

Betting will be authorised by the Organiser: Yes No

11. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser at _____ per km.

The Athlete

12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:
Other:

14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2

two (2) accreditations per horse acc. to FEI-Passport

15. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes No

Parking tickets and electricity bills to be paid by the athlete

16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Name: Rhenus Logistics AG
Address: Wiesendamm 4, 4019 Basel
Telephone: +41 61 378 19 63
Email: pferdeverzollung@ch.rhenus.com
Opening hours:

The OC offers financial support to foreigners for their customs formalities of the horses. Please send an e-mail to info.zurichmasters@gmail.com and find additional information at <https://zurichmasters.com>
Direct link to Rhenus Logistics:
<https://www.rhenus.group/landingpages/pferdeverzollung/>

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:
Specimen Import Licence applied:

Square for Organiser to include additional details if necessary

3. NATIONAL REQUIREMENTS

Square for Organiser to include additional details if necessary

4. PONIES

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations, Art. 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not

correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS, Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing,

targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

Square for OC to include reference to National Laws when necessary

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for OC's to include reference to National Laws when necessary

2 PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <https://inside.fei.org/content/general-regs-statutes>.

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3 DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4 MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5 ADDITIONAL INFORMATION FROM THE ORGANISER

Space for organiser to include any additional information

Age of Athletes and Horses according to the Event's Category Article 702 & 717:

Senior Classes	Minimum Age for Vaulters
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
Young Vaulters	Minimum/Maximum Age for Vaulters
Individual Competition	16 - 21
Junior Classes	Minimum/Maximum Age for Vaulters
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
Children Classes	Minimum/Maximum Age for Vaulters
Individual Competition	12 - 14

Horses	Minimum Age
All Classes	7 years old or over

6 PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Square for OC's to include details if necessary

XV. ANNEXES

1. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to Laetitia.Gillieron@fei.org in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/vaulting-results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.